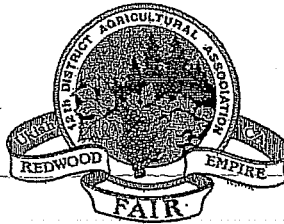


**Board of Directors**

Roger Coate – President  
Roberto Muniz – Vice President  
Mike Anderson  
Bob Dempel  
Al Beltrami  
Mike Schütz

**Jennifer T. Seward, CEO**  
**(707) 462-FAIR**  
Fax (707) 462-2641



January 24, 2011

TO: BOARD OF DIRECTORS

FROM: Jennifer T. Seward, CEO

SUBJECT: Board Meeting

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, February 15, 2011 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

**Agenda:**

1. Call to order
2. Roll Call
3. Determine Quorum
4. Approve Agenda
5. Public Forum
6. Consent Agenda
  - a. Approve December Minutes
  - b. Approve December and January Expenditures
  - c. Approve December and January Agreements and ContractsEnd consent calendar
7. Approve purchase of CFSA Revenue Protection Program for a fee of \$500.00 for \$50,000.00 of coverage.
8. Approve CFSA to provide Workers Compensation Coverage for volunteers
9. Acknowledge Receipt of Approved 2011 Budget As Submitted
10. Approve \$5.00 livestock luncheon fee from each animal sold at the JLA
11. Approve Fair admission to \$5.00
12. Approve Request to Remove Doubtful Accounts
13. Directors' Reports
14. Committee Reports
15. Adjourn



**Board of Directors**

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Bob Dempel  
Al Beltrami  
Mike Schutz



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February 25, 2011

TO: BOARD OF DIRECTORS  
FROM: Jennifer T. Seward, CEO  
SUBJECT: Board Meeting

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, March 8, 2011 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

Agenda:

1. Call to order
2. Roll Call
3. Determine Quorum
4. Approve Agenda
5. Public Forum
6. Consent Agenda
  - a. Approve February Minutes
  - b. Approve February Expenditures
  - c. Approve February Agreements and ContractsEnd consent calendar
7. Approve Auction Rabbit Weight Increase From 3-5 Pounds to 4-5 Pounds
8. Approve Mini-Members Showing of Breeding Animals
9. Select Special Directors Awards For Fair
10. CEO Report
11. Directors' Reports
12. Committee Reports
13. Adjourn



**Board of Directors**

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Roberto Muniz – Vice President  
Mike Schutz  
Mike Anderson  
Bob Dempel  
Albert Beltrami



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March 8, 2011

TO: BOARD OF DIRECTORS  
FROM: Jennifer T. Seward, CEO  
SUBJECT: Board Meeting

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, April 14, 2010 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

Agenda:

- 2011
1. Call to order
  2. Roll Call
  3. Determine Quorum
  4. Approve Agenda
  5. Public Forum
  6. Consent Agenda
    - a. Approve March Minutes
    - b. Approve March Expenditures
    - c. Approve March Agreements and ContractsEnd consent calendar
  7. Approve Hemp Festival – Festival Showcasing everything hemp December 2011
  8. Approve Weekly Used Item Sale – Upper parking lot will be used on Saturday to rent areas to people to sell their used goods
  9. Approve Racetrack Improvements – Ongoing project for racetrack repairs/improvements
  10. Approve Fair CEO and Directors to Open Bank Accounts – Needed to open CD Account
  11. Approve Fair Premium Offering – Checks given away for fair awards
  12. Approve Online Ticketing – Make available all items sold by the fair online for purchase
  13. Approve Completion of RV Park Project – Installation of Electrical Hook-ups, Shrub and Tree Purchases
  14. CEO Report
  15. Directors' Reports
  16. Committee Reports
  17. Close Session – Discuss CEO/Board Communication Policy
  18. Adjourn

Any persons requiring more information on an item please call Jennifer Seward, CEO 707-462-3884



**Board of Directors**

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Roberto Muniz – Vice President  
Mike Schutz  
Mike Anderson  
Bob Dempel  
Albert Beltrami



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April 28, 2011

TO: BOARD OF DIRECTORS  
FROM: Jennifer T. Seward, CEO  
SUBJECT: Board Meeting

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, May 9, 2011 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

**Agenda:**

1. Call to order
2. Roll Call
3. Determine Quorum
4. Approve Agenda
5. Public Forum
6. Consent Agenda
  - a. Approve March Minutes
  - b. Approve March Expenditures
  - c. Approve March Agreements and ContractsEnd consent calendar
7. Approve August Fair Beer Sales – NSRA Requested to Sell Beer and Donate All Money to Racetrack Improvement Fund – See Attached
8. Approve Continued Research into Racetrack Improvements
9. Approve Board & CEO Communication Policy – See Attached
10. Approve Hemp Festival
11. CEO Report
12. Directors' Reports
13. Committee Reports
14. Adjourn



**Board of Directors**

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Roberto Muniz – Vice President  
Mike Anderson  
Bob Dempel  
Al Beltrami  
Mike Schutz



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Fax (707) 462-2641

July 7, 2011

TO: BOARD OF DIRECTORS  
FROM: Jennifer T. Seward, CEO  
SUBJECT: Board Meeting

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, July 12, 2011 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

**Agenda:**

1. Call to order & acknowledge meeting notice on July 1, 2011
2. Roll Call
3. Determine Quorum
4. Approve Agenda
5. Public Forum
6. Consent Agenda
  - a. Approve May Minutes
  - b. Approve May and June Expenditures
  - c. Approve May and June Agreements and ContractsEnd consent calendar
7. Award One Year Beer Sales Contract for August Fair
8. Approve August Fair Board Meeting Dates (everyday of the week of August 1 – 7, 2011) As Needed
9. Approve Write Off of Doubtful Accounts (see attached)
10. Approve Racetrack Improvements – Ongoing Projects For Racetrack Repairs/Improvements
11. CEO Report
12. Directors' Reports
13. Committee Reports
14. Adjourn



**Board of Directors**

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Roberto Muniz – Vice President  
Mike Anderson  
Bob Dempel  
Al Beltrami  
Mike Schutz



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September 2, 2011

**TO: BOARD OF DIRECTORS**  
**FROM: Jennifer T. Seward, CEO**  
**SUBJECT: Board Meeting**

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, September 13, 2011 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

**Agenda:**

1. Call to order & acknowledge meeting notice on September 2, 2011
2. Roll Call
3. Determine Quorum
4. Approve Agenda
5. Public Forum
6. Consent Agenda
  - a. Approve July and August Minutes
  - b. Approve July and August Expenditures
  - c. Approve July and August Agreements and ContractsEnd consent calendar
7. Approve 2012 Fair Theme and Dates as August 2-5, 2012
8. Approve Audit Response
9. Approve/Ratify In Lieu Request From BAD Racing
10. CEO Report
12. Directors' Reports
13. Committee Reports
14. Adjourn



**Redwood Empire Fair Planning Retreat  
October 4, 2011**

Purpose: To develop 2011 plan  
Participants: Current Board Members, CEO and Staff  
Location: Redwood Empire Fair  
Date: October 14, 2011  
Start time: 9:00 a.m.

**Agenda**

**Friday, Oct. 14, 2011**

(Time frames estimates except start time) Board and CEO only

**Board Meeting**

1. Roll Call
2. Determine Quorum
3. Approve Agenda
4. Public Forum
5. Consent Agenda
  - a. Approve September Meeting Minutes
  - b. Approve September Expenditures
  - c. Approve September Contract and Agreements
1. Approve Elliott's Christmas Trees Two Year Contract Extension
2. Approve Racetrack Renovations
3. Approve 2012 Budget
4. Approve 2012 CEO Delegation of Authority, Including Check Writing Authority up to \$12,000.00 with Single Signature. Any amount above requires two signatures
5. Approve check signers for all accounts
6. Approve Board and Staff Attendance at 2012 WFA Convention January 8-11, 2012
7. Approve 2012 Fair theme
8. CEO Report
9. Directors' Reports

Staff participates form 11 a.m. – 2 p.m.

Planning starts  
Review 2011 What Does 2012 Look Like  
Bylaw and policy review and adoption  
Mission Statement Values

Year in review and look to the future: W.O.T.S. UP  
(Weakness, Opportunities, Threats, and Strengths)  
Facilitated review of REF

- Programs:
  - The Fair
    - Admissions
    - Camping, Parking and Admissions
    - Community support and participation
    - Public relations and advertising
  - Spring Carnival

**Board of Directors**

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Mike Anderson  
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November 10, 2011

**TO: BOARD OF DIRECTORS**

**FROM: Jennifer T. Seward, CEO**

**SUBJECT: Board Meeting**

The regular meeting of the 12<sup>th</sup> District Agricultural Association Board of Directors will be held on **Tuesday, November 22, 2011 at 4:00 PM** at the Board of Directors Room on the Redwood Empire Fairgrounds, 1055 North State Street, Ukiah, California.

**Agenda:**

- 1) Call to order & acknowledge meeting notice on November 10, 2011
- 2) Roll Call
- 3) Determine Quorum
- 4) Approve Agenda
- 5) Public Forum
- 6) Consent Agenda
- 7) Approve November Minutes
- 8) Approve November Expenditures
- 9) Approve November Agreements and Contracts  
End consent calendar
- 10) Approve Grant Application For Heritage Garden
- 11) Approve 2012 Fair Theme
- 12) Approve Racetrack Project
- 13) Approve Racetrack Contract Proposal
- 14) Approve 2012 Budget
- 15) Approve increase in Minimum Swine Weights From 200 to 210
- 16) Nominate Board Officers
- 17) CEO Report
- 18) Directors' Reports
- 19) Committee Reports
- 20) Adjourn

