

Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
February 17, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

4. Consent Calendar
 - a. Approve November Minutes
 - b. Approve November, December and January Expenditures
 - c. Approve November, December and January Agreements and Contracts

5. Approve Participation in CFSA Revenue Protection Program
6. Approve CFSA to Provide Workers Compensation Coverage for Volunteers
7. Approve 2015 Fair Director Award Winners
8. Approve Increase in Rabbit Weights
9. Approve Market & Showmanship Heifer Classes
10. Approve Market & Showmanship Turkey Classes
11. CEO Report
12. Directors' Reports
13. Committee Reports
 1. Contract & Buildings and Grounds Committee – Director Coleman
 2. Finance Committee – Director Burris
 3. Beautification Committee – Director Blake
 4. Policy Committee – Director Pohlson
 5. Livestock Committee – Director Crawford

12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
March 24, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzed at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

4. Consent Calendar
 - a. Approve February Minutes
 - b. Approve February Expenditures
 - c. Approve February Agreements and Contracts

5. Approve 2015 Fair Director Award Winners
6. Approve 2016 Rental Rates
7. Approve 2015 Fair Premiums
8. CEO Report
9. Directors' Reports
10. Committee Reports
 1. Contract & Buildings & Grounds Committee – Director Coleman
 2. Finance Committee – Director Burris
 3. Beautification Committee – Director Blake
 4. Policy Committee – Director Pohlson
 5. Buildings and Grounds – Director Coleman

12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
April 21, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzed at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

4. Consent Calendar
 - a. Approve March Minutes
 - b. Approve March Expenditures
 - c. Approve March Agreements and Contracts
5. Approve 2015 Fair Director Award Winners
6. Approve 2016 Spring Fair Dates
7. Approve 2016 August Fair Dates
8. Approve Participation with Northern California Construction Company
9. CEO Report
10. Directors' Reports
11. Committee Reports
 1. Contract & Buildings & Grounds Committee – Director Coleman
 2. Finance Committee – Director Burris
 3. Beautification Committee – Director Blake
 4. Policy Committee – Director Pohlson
 5. Buildings and Grounds – Director Coleman
12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson

Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641



AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
May 19, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Introduction of Guests and Staff
4. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzed at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

5. Consent Calendar

- a. Approve April Board Meeting Minutes
- b. Approve April Expenditures
- c. Approve April Agreements and Contracts

6. Approve 2015 Fair Award Winners

7. CEO Report

8. Directors' Reports

9. Committee Reports

1. Contract Committee – Director Coleman
2. Finance Committee – Director Burris
3. Beautification Committee – Director Blake
4. Policy Committee – Director Pohlson
5. Buildings and Grounds – Director Coleman

12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson

Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641



AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
June 16, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Introduction of Guests and Staff
4. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

5. Consent Calendar
 - a. Approve May Board Meeting Minutes
 - b. Approve May Expenditures
 - c. Approve May Agreements and Contracts
6. CEO Report
7. Directors' Reports
8. Committee Reports
 1. Contract Committee – Director Coleman
 2. Finance Committee – Director Burris
 3. Beautification Committee – Director Blake
 4. Policy Committee – Director Pohlson
 5. Buildings and Grounds – Director Coleman
12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson

Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641



AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
July 21, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Introduction of Guests and Staff
4. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

5. Consent Calendar
 - a. Approve June Board Meeting Minutes
 - b. Approve June Expenditures
 - c. Approve June Agreements and Contracts
6. Approve 12th District Agricultural Association Participation in Federal Surplus Property Program
7. Approve Participation in State of California Water Conservation Grant Program
8. CEO Report
9. Directors' Reports
10. Committee Reports
 1. Contract Committee – Director Coleman
 2. Finance Committee – Director Burris
 3. Beautification Committee – Director Blake
 4. Policy Committee – Director Pohlson
 5. Buildings and Grounds – Director Coleman
12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
September 15, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

4. Consent Calendar
 - a. Approve July Minutes
 - b. Approve July and August Expenditures
 - c. Approve July and August Agreements and Contracts

5. Approve Directors Attendance to WFA Convention January 3-6, 2016
6. Approve CEO Delegation of Authority, including Check Writing Authority up to \$15,000.00 with a Single Signature. Any Amount Above Requires Two Signatures.
7. Approve Check Signers For All Accounts
8. Approve 2016 Fair Theme
9. CEO Report
10. Directors' Reports
11. Committee Reports
 1. Contract & Buildings & Grounds Committee – Director Coleman
 2. Finance Committee – Director Burris
 3. Beautification Committee – Director Blake
 4. Policy Committee – Director Pohlson
 5. Buildings and Grounds – Director Coleman

12. Adjournment

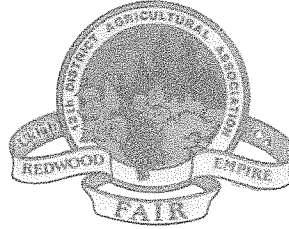
Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson

Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641



AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
October 20, 2015 at 4:00 p.m.
Board Room – Administration Building
12th District Fairgrounds, Ukiah, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

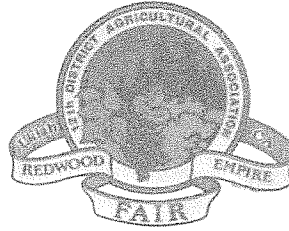
Agenda

1. Call to order – President Coate
Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
2. Roll Call/Directors Absent
3. Introduction of Guests and Staff
4. Public Comment
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz – Vice President
Mike Anderson
Glenna Blake
Casey Burris
Charlie Coleman
Eric Crawford
Ginger Pohlson



Jennifer T. Seward, CEO
(707) 462-FAIR
Fax (707) 462-2641

5. Consent Calendar

- a. Approve September Board Meeting Minutes
- b. Approve September Expenditures
- c. Approve September Agreements and Contracts

6. Approve 2016 Fair Theme

7. CEO Report

8. Directors' Reports

9. Committee Reports

1. Contract Committee – Director Coleman
2. Finance Committee – Director Burris
3. Beautification Committee – Director Blake
4. Policy Committee – Director Pohlson
5. Buildings and Grounds – Director Coleman

12. Adjournment

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884.
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>



Board of Directors

Roger Coate – President
Roberto Muniz– Vice President
Michael Anderson
Glenna Blake
Casey Burris
Charles Coleman
Eric Crawford
Peter McNamee
Ginger Pohlson



Jennifer Seward - CEO

(707) 462-FAIR
Fax (707) 462-2641
info@redwoodempirefair.com
www.redwoodempirefair.com

AGENDA
12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
November 9, 2015 at 9:30 a.m.

Little River Inn 7901 North Hwy 1,
Little River, California

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. Public Comment will be limited to three (3) minutes per speaker.

Agenda

1. Call to order – President Coate

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

2. Roll Call/Directors Absent

3. Public Comment

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.



Board of Directors

Roger Coate – President
Roberto Muniz– Vice President
Michael Anderson
Glenna Blake
Casey Burris
Charles Coleman
Eric Crawford
Peter McNamee
Ginger Pohlson



Jennifer Seward - CEO

(707) 462-FAIR
Fax (707) 462-2641
info@redwoodempirefair.com
www.redwoodempirefair.com

Redwood Empire Fair
Strategic Planning Session
November 9, 2015
9:30 am – 5:00 pm
Dinner 5:30 pm

4. Planning Agenda

- A. Roll Call
- B. Approve Meeting Agenda
- C. Opening
 - Welcome & introductions
 - Ground Rules for the day
- D. Expectations for Three Year Planning Session
- E. Planning
 - a. Where have we been?
 - Results
 - Critical Performance Factors
 - b. Where are we now?
 - Current situational analysis: local & statewide
 - Evaluate strengths, weaknesses, opportunities, threats
 - Examine Mission Statement and Vision Statement for current relevancy
 - Review & approve bylaws with changes
 - c. Where do we want to go?
 - Measurable Goals
 - Results that contribute net resources
- Noon Working Lunch
- d. What will we do to get there?
 - Action Strategies
 - Action Plans: Decision of who and by when
- F. Conclusion
 - Summary and Evaluation of Strategic Planning Session



Board of Directors

Roger Coate – President
Roberto Muniz– Vice President
Michael Anderson
Glenna Blake
Casey Burris
Charles Coleman
Eric Crawford
Peter McNamee
Ginger Pohlson



Jennifer Seward - CEO

(707) 462-FAIR

Fax (707) 462-2641

info@redwoodempirefair.com

www.redwoodempirefair.com

5. Consent Calendar
 - a. Approve October Minutes
 - b. Approve October Expenditures
 - c. Approve October Agreements and Contracts
6. Approve 2016 Admission Rates
7. Approve 2016 Camping/Parking Rates
8. Approve 2016 Livestock Entry Fees
9. Approve 2016 Buildings and Grounds Improvement Projects
10. Approve 2016 Budget
11. Approve policy regarding naming of buildings on grounds
12. Approve livestock auction training/rule changes
13. Approve Junior Building HVAC Project not to exceed \$20,000
14. Committee appointments
15. CEO Report
16. Directors' Reports
17. Committee Reports
 - a. Contract Committee – Director Coleman Chair
 - b. Finance Committee – Director Burris Chair
 - c. Policy Committee – Director Pohlson Chair
 - d. Livestock Committee – Director Crawford Chair
 - e. Building, Grounds & Contract Committee – Director Coleman Chair
 - f. Beautification Committee – Director Blake Chair
18. Closed Session – Pursuant to Section 11126.3 for CEO Evaluation and Compensation

Board of Directors Dinner at close of meeting at Little River Inn

Questions regarding agenda items should be directed to Jennifer Seward, CEO at 707-462-3884
12th DAA agendas can also be accessed on the web at: <http://www.redwoodempirefair.com/administration/>

