

Board of Directors

Charles Coleman – President
Roberto Muniz– Vice President
Michael Anderson
Casey Burris
Roger Coate
Eric Crawford
Peter McNamee



Jennifer Seward - CEO
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BOARD MEETING NOTICE

The 12th District Agricultural Association Board of Directors will be holding a meeting on
Wednesday, May 15, 2019 at 4:00 p.m.
Redwood Empire Fair, Board Room – Administration Building
1055 North State Street, Ukiah, California

PUBLIC PARTICIPATION

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

AMERICANS WITH DISABILITY ACT

All Board meetings must be accessible to the physically disabled, Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or committee meetings or other Redwood Empire Fair activities may request assistance by contacting CEO Jennifer Seward at the Redwood Empire Fair Office, 1055 North State Street, Ukiah, California or by calling Jennifer at (707) 462-3884.



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**12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD MEETING AGENDA**

May 15, 2019 at 4:00 p.m.

Board Room – Administration Building, 12th District Fairgrounds, Ukiah, California

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

1. Call to order – President Coleman
2. Roll Call - Directors Present/Excused
3. Agenda (Discussion/Action by Board)
4. Closed Session – The Board is authorized to meet in closed session with CDFA Legal for the purpose of considering:
 - a. Pending Litigation – Real Property Matter (Gov. Code 11126(e)(1))
 - b. Personnel Matter (Gov. Code 11126(a))
5. Public Comment on Items Not on the Agenda
The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. In accordance with state law, the Board will not comment or otherwise consider public comment until and unless such items have been properly noticed for a future meeting.
6. Consent Calendar (Discussion/Action by Board)
 - a. April Minutes
 - b. April Expenditures
 - c. April Agreements and Contracts



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7. Old Business (Discussion/Action by Board)

- a. Furia Motorsports Contract 16-46 Accounting Review
- b. Managers House Inspection Report and Plan for Completion
- c. Determine Rental Value for Managers House
- d. Approve F31 Contract Form Provided by CDFA
- e. Nominate Fair Director Award Winners

8. New Business (Discussion/Action by Board)

- a. Elect Board Officers
- b. Annual Authorization per the Policy Manual for
 - i. CEO Delegation of Authority, Including Check Writing Authority up to \$15,000.00 with a Single Signature. Any Amount Above Requires Two Signatures.
 - ii. Check Signers for All Accounts
 - iii. Agreements
 - iv. State Surplus
 - v. Conference Attendance
- c. Review Livestock Camping Rules
- d. Participation in the Group-Purchase Property Insurance Program and Authorize the CEO, to Agree to the Purchase at an Amount Not to Exceed the 2019/2020 Estimated Fee, Which is Calculated at the Maximum Expected Increase of 20%

9. Matters of Information

- a. Correspondence
- b. CEO Report
- c. Directors' Reports
- d. Committee Reports
 - i. Contract Committee – Director Coleman
 - ii. Finance Committee - Director Burris
 - iii. Beautification Committee - Director Crawford and Director Muniz
 - iv. Policy Committee –
 - v. Buildings and Grounds – Director Coleman
 - vi. Livestock Committee – Director Crawford



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10. Adjournment

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