

Board of Directors

Casey Burris – President
Roberto Muniz – Vice President
Charles Coleman
Eric Crawford
Ginger Pohlson



Jennifer Seward - CEO
(707) 462-FAIR
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BOARD MEETING NOTICE

The 12th District Agricultural Association Board of Directors will be holding a meeting on Saturday, March 19, 2022 at 10 a.m.
Redwood Empire Fair, Board Room – Administration Building
1055 North State Street, Ukiah, California

PUBLIC PARTICIPATION

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

MEETING NOTICES

All meeting notices and agendas considered by the Board during the meeting will be available to the public during the meeting by posting in a public place and from a link on the CDFA website at:

<http://www.cdfa.ca.gov/egov/fe/felist.asp>

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled, Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or committee meetings or other Redwood Empire Fair activities may request assistance by contacting the Redwood Empire Fair Office, 1055 North State Street, Ukiah, California or by calling the Redwood Empire Fair at (707) 462-3884.



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12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD MEETING AGENDA
Saturday, March 19, 2022 at 10 a.m.
Redwood Empire Fair, Board Room – Administration Building
1055 North State Street, Ukiah, California

Items listed on this agenda may be considered in any order at the discretion of the President.
All items so listed may be considered for action.
Any item not listed on the agenda will not be discussed or considered by the Board.

1. Call to order – President Burris
2. Roll Call - Directors Present/Excused
3. Agenda (Discussion/Action by Board)
4. Public Comment on Items Not on the Agenda
The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. In accordance with state law, the Board will not comment or otherwise consider public comment until and unless such items have been properly noticed for a future meeting.
5. Consent Calendar (Discussion/Action by Board)
 - a. January 19th and February 28th Minutes. Pages 4-7
 - b. January and February Expenditures. Pages 8-17
 - c. January and February Agreements. Pages 18-19
6. New Business (Discussion/Action by Board)
 - a. Review and Update Policy Manual.
 - b. Appoint Committee Members – Contract, Finance, Beatification, Bylaws and Policy, Buildings and Grounds, Livestock
 - c. 2022 Budget. Pages 20-38
 - d. Two New Heaters in Carl Purdy Hall Not to Exceed \$124,204.44.
7. Matters of Information
 - a. Correspondence
 - i. Email from CDFA Regarding Email Correspondence. Page 39
 - ii. Circular Letter F2022-03: Youth for the Quality Care of Animals (YQCA) Platform Transition. Page 40
8. CEO Report



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9. Directors' Reports

10. Committee Reports

- i. Executive Committee – Director Burris, Chair and Director Muniz
- ii. Contract Committee – Director Coleman, Chair and Director
- iii. Finance Committee – Director Burris, Chair and Director
- iv. Beautification Committee – Director Muniz, Chair and Director
- v. Bylaws and Policy Committee – Director Pohlson, Chair and Director
- vi. Buildings and Grounds – Director Burris, Chair
- vii. Livestock Committee – Director Burris, Chair and Director Muniz
- viii. 2021 Market Show Livestock Committee – Director Burris, Chair and Director Crawford.

11. Planning Agenda (Discussion/Action by Board)

- A. Opening
 - Ground Rules for the day
- B. Progress in 2021
- C. Planning
 - Fair and Project List
- D. Revenue
- E. Buildings and Grounds
 - Building and Grounds Maintenance Projects
- F. Community Support
- G. Critical Performance Factors – Where Are We Now
- H. Examine Mission Statement and Vision Statement for the Current Relevancy
 - Make Any Changes Needed
- I. 2022 Where Do We Want to Go As An Organization
- J. Current Situation Analysis: Evaluate Strengths, Weaknesses, Opportunities, Threats
- K. Action Plans: Decision of Who and by When

12. Closed Session – Pursuant to Section 11126.3 for CEO Evaluation and Compensation.
Pages

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