

Board of Directors
Casey Burris – President
Roberto Muniz – Vice President
Charles Coleman
Eric Crawford
Ginger Pohlson



Jennifer Seward - CEO
(707) 462-FAIR
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BOARD MEETING NOTICE

The 12th District Agricultural Association Board of Directors will be holding a meeting on
Wednesday, February 22nd at 6 p.m.
Redwood Empire Fair, Board Room
1055 North State Street, Ukiah, California

PUBLIC PARTICIPATION

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

MEETING NOTICES

All meeting notices and agendas considered by the Board during the meeting will be available to the public during the meeting by posting in a public place and from a link on the CDFA website at:

<http://www.cdfa.ca.gov/egov/fe/felist.asp>

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled, Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or committee meetings or other Redwood Empire Fair activities may request assistance by contacting the Redwood Empire Fair Office, 1055 North State Street, Ukiah, California or by calling the Redwood Empire Fair at (707) 462-3884.



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**12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD MEETING AGENDA**

Wednesday, February 22nd at 6 p.m.
Redwood Empire Fair, Board Room
1055 North State Street, Ukiah, California

Items listed on this agenda may be considered in any order at the discretion of the President.

All items so listed may be considered for action.

Any item not listed on the agenda will not be discussed or considered by the Board.

1. Call to order – President Burris
2. Roll Call - Directors Present/Excused
3. Agenda (Discussion/Action by Board)
4. Public Comment on Items Not on the Agenda
The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. In accordance with state law, the Board will not comment or otherwise consider public comment until and unless such items have been properly noticed for a future meeting.
5. Consent Calendar (Discussion/Action by Board)
 - a. November 16th Minutes. Pages 4-5
 - b. November and December Expenditures. Pages 6-17
 - c. November, December, and January Agreements. Pages 18-20
6. Old Business (Discussion/Action by Board)
 - a. Nominate Fair Director Award Winners. Pages 21-22
7. New Business (Discussion/Action by Board)
 - a. 2023 Fair Theme
 - b. Nomination of Board Officers
 - c. Election of Board Officers
 - d. Appoint Committee Members – Contract, Finance, Beatification, Bylaws and Policy, Buildings and Grounds, Livestock
 - e. Annual Authorization per the Policy Manual for
 - i. CEO Delegation of Authority, Including Check Writing Authority up to \$15,000.00. Page 23
 - ii. Check Signers for All Accounts. Page 23
 - iii. Agreements. Page 23
 - iv. State Surplus. Page 23



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- v. 2024 WFA Conference Attendance. Page 23
 - vi. CFSA to Provide Workmen's Compensation Insurance. Page 24
 - f. 2023 Budget. Pages 25-43
 - g. CDFA 2023 Fair Funding.
 - h. \$130,000 to Reroof the Fine Arts Building.
 - i. \$40,000 to Replace Ridge Cap on Carl Purdy Hall.
8. Matters of Information
- a. Correspondence
 - i. CDFA Email from Mike Francesconi Regarding Avian Flu Update. Page 44
 - ii. CFSA General Liability Risk Pool Statement of Responsibility. Pages 45-47
 - iii. 2022 Auto Races at Ukiah Speedway. Pages 48-49
 - b. CEO Report
 - c. Directors' Reports
 - d. Committee Reports
 - i. Executive Committee – Director Burris, Chair and Director Muniz
 - ii. Contract Committee – Director Coleman, Chair and Director Muniz
 - iii. Finance Committee – Director Muniz, Chair and Director Pohlson
 - iv. Beautification Committee – Director Pohlson, Chair and Director Crawford
 - v. Bylaws and Policy Committee – Director Pohlson, Chair and Director Crawford
 - vi. Buildings and Grounds – Director Coleman Chair and Director Muniz
 - vii. Livestock Committee – Director Crawford, Chair and Director Pohlson

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