

**Board of Directors**  
Casey Burris – President  
Eric Crawford – Vice President  
Charles Coleman  
Jay Epstein  
Roberto Muniz  
Ginger Pohlson



**Jennifer Seward - CEO**  
(707) 462-FAIR  
Fax (707) 462-2641  
info@redwoodempirefair.com  
www.redwoodempirefair.com

## **BOARD MEETING NOTICE**

The 12<sup>th</sup> District Agricultural Association Board of Directors will be holding a meeting on Tuesday, March 18, 2025 at 5:30 p.m.  
Redwood Empire Fair, Board Room  
1055 North State Street, Ukiah, California  
In addition, available via zoom at:  
<https://us02web.zoom.us/j/81665762641>

## **PUBLIC PARTICIPATION**

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

## **MEETING NOTICES**

All meeting notices and agendas considered by the Board during the meeting will be available to the public during the meeting by posting in a public place and from a link on the Redwood Empire Fair website:  
<http://www.redwoodempirefair.com/admin>

## **AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled, Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or committee meetings or other Redwood Empire Fair activities may request assistance by contacting the Redwood Empire Fair Office, 1055 North State Street, Ukiah, California or by calling the Redwood Empire Fair at (707) 462-3884.



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12<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD MEETING AGENDA  
Tuesday, March 18, 2025 at 5:30 p.m.  
Redwood Empire Fair, Board Room  
1055 North State Street, Ukiah, California

Items listed on this agenda may be considered in any order at the discretion of the President.  
All items so listed may be considered for action.

Any item not listed on the agenda will not be discussed or considered by the Board.

1. Call to order – President Burris
2. Roll Call - Directors Present/Excused
3. Agenda (Discussion/Action by Board)
4. Public Comment on Items Not on the Agenda  
The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. In accordance with state law, the Board will not comment or otherwise consider public comment until and unless such items have been properly noticed for a future meeting.
5. Closed Session – Real Estate (Government Code 11126 (e) (1) – City of Ukiah Easement & Storm Drain
6. Consent Calendar (Discussion/Action by Board)
  - a. December 17 Minutes. Pages 4-5
  - b. November, December and January Expenditures. Pages 6-22
  - c. October, November, December, January and February Agreements. Pages 23-25
7. New Business (Discussion/Action by Board)
  - a. Form Nominating Committee for President and Vice President.
  - b. Appoint Committee Members – Contract, Finance, Beatification, Bylaws and Policy, Buildings and Grounds, Livestock.
  - c. Live Auction Animal Take Home with Handling Fee of \$1,000.00 In Addition to Purchase Cost and Fees.
  - d. JLA Bylaws Approved in January JLA Meeting. Pages 26-34
  - e. Family Back-Up Animals. Page 35
  - f. New Morning Montessori Deck/Walkway Not to Exceed \$75,000.00.
  - g. Property Insurance.



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8. Old Business (Discussion/Action by Board)

- a. 2025 Budget. Pages 36-53
- b. Transformer Replacement Project.
- c. 2025 Directors Award Winners. Pages 54-56

9. Matters of Information

- a. Correspondence
- b. CEO Report
- c. Directors' Reports
- d. Committee Reports
  - i. Executive Committee – Director Burris, Chair and Director Crawford
  - ii. Contract Committee – Director Coleman, Chair and Director Muniz
  - iii. Finance Committee – Director Muniz, Chair and Director Pohlson
  - iv. Beautification Committee – Director Pohlson, Chair and Director Crawford
  - v. Bylaws and Policy Committee – Director Pohlson, Chair and Director Epstein
  - vi. Buildings and Grounds – Director Coleman Chair and Director Muniz
  - vii. Livestock Committee – Director Crawford, Chair and Director Pohlson

10. Closed Session – Pursuant to Section 11126.3 for CEO Evaluation and Compensation.

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