

Board of Directors

Eric Crawford – President
Roberto Muniz – Vice President
Casey Burris
Roger Coate
Charles Coleman
Ginger Pohlson



Jennifer Seward - CEO
(707) 462-FAIR
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**BOARD MEETING NOTICE
TELECONFERENCE ONLY**

The 12th District Agricultural Association Board of Directors will be holding a meeting on January 19, 2022 at 6pm via teleconference only.
<https://us02web.zoom.us/j/9292520656?pwd=T3VFMHpjNGFoTTZISGU0M0lhUUNFdz09>

Meeting ID: 929 252 0656 Passcode: 1055
Or phone in at 669-900-9128 US with same meeting and password numbers

Due to Executive Order N-29-20, Redwood Empire Fair will provide a teleconference option for its upcoming public meeting. Public and members of the Board of Directors and (if any committee meetings) may participate via teleconference to minimize the spread of COVID-19.

PUBLIC PARTICIPATION

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

MEETING NOTICES

All meeting notices and agendas considered by the Board during the meeting will be available to the public during the meeting by posting in a public place and from a link on the CDFA website at:
<http://www.cdfa.ca.gov/egov/fe/felist.asp>

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled, Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or committee meetings or other Redwood Empire Fair activities may request assistance by contacting the Redwood Empire Fair Office, 1055 North State Street, Ukiah, California or by calling the Redwood Empire Fair at (707) 462-3884.



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**12TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD MEETING AGENDA**

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Items listed on this agenda may be considered in any order at the discretion of the President.

All items so listed may be considered for action.

Any item not listed on the agenda will not be discussed or considered by the Board.

1. Call to order – President Crawford
2. Roll Call - Directors Present/Excused
3. Agenda (Discussion/Action by Board)
4. Public Comment on Items Not on the Agenda
The Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. In accordance with state law, the Board will not comment or otherwise consider public comment until and unless such items have been properly noticed for a future meeting.
5. Consent Calendar (Discussion/Action by Board)
 - a. November 17th Minutes. Pages 4-5
 - b. November and December Expenditures. Pages 6-15
 - c. November and December Agreements. Pages 16-20
6. Old Business (Discussion/Action by Board)
 - a. Fair Theme for August 2022 Fair.
 - b. Reschedule Board Retreat.
7. New Business (Discussion/Action by Board)
 - a. \$90,000 for Replacement of Home Arts Roof.
 - b. \$40,000 for Grandstand Men and Women Restrooms Roofs.
 - c. Nomination of Board Officers.
 - d. Election of Board Officers.



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- e. Annual Authorization per the Policy Manual for
 - i. CEO Delegation of Authority, Including Check Writing Authority up to \$15,000.00 with a Single Signature. Any Amount Above Requires Two Signatures. Page 21
 - ii. Check Signers for All Accounts. Page 21
 - iii. Agreements. Page 21
 - iv. State Surplus. Page 21
 - v. WFA Conference Attendance. Page 21
 - vi. CFSA to Provide Workmen’s Compensation Insurance. Page 21
- 8. Matters of Information
 - a. Correspondence
 - i. F&E Circular Letter F2022-02. Page 22
 - ii. 2022 State Rules for California Fairs. Pages 23-55
 - iii. Addendums for the Network of California Fairs. Pages 56-76
 - iv. Secretary Exhibitor Handbook Letter. Page 77
 - b. CEO Report
 - c. Directors’ Reports
 - d. Committee Reports
 - i. Executive Committee – Director Crawford, Chair and Director Muniz
 - ii. Contract Committee – Director Coleman, Chair and Director Coate
 - iii. Finance Committee - Director Burris, Chair and Director
 - iv. Beautification Committee - Director Muniz, Chair and Director
 - v. Bylaws and Policy Committee – Director, Chair and Director Coate
 - vi. Buildings and Grounds – Director, Chair and Director Burris
 - vii. Livestock Committee – Director Burris, Chair and Director Muniz
- 9. Closed Session – Pursuant to Section 11126.3 for CEO Evaluation and Compensation. Pages 78-84
- 10. Adjournment

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